

## **SECTION SERVICE AWARD**

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The section Service Award is presented by a Section in recognition of outstanding service to the Section, principally of a non-technical nature, that has significantly furthered the purpose of the Society continuously over a number of years in various programs and activities.

### **PROCEDURES**

1. Factors considered in evaluating candidate's qualifications.
  - a. Five years of dedicated service to the Society at section level; however, on unusual and rare occasions a Society member of less than five years may be mentioned.
  - b. No restriction as to classification of membership.
2. All nominations must be completely filled out using the official Section Service Award form. Two reference letters must accompany the nomination. Forms are available from the IESNA office and the following pages 7-39 to 7-40.
3. The nomination shall be approved by the Section Board of Managers. Approved nominations shall be submitted to the IESNA office.
4. The award is a "Section Service Award" plaque issued by the Society office.
5. The Section Service Award is a significant and meaningful award for individuals having given exceptional service over a period of time. It is not intended that an award be presented every year. The number of awards per Section shall not exceed one per year, except Sections with more than 250 members may make two awards per year for the first 5 years to recognize the "senior citizen" age category.

The Award is an engraved plaque issued through the IESNA office.

**NOTE:** The cost of the Section Service Award plaque is a Section responsibility.

***All forms are available online at [www.iesna.org](http://www.iesna.org)***

**IESNA – SECTION SERVICE AWARD FORM**

Date proposed:\_\_\_\_\_

Section Name:\_\_\_\_\_

Date to present award:\_\_\_\_\_

Use additional sheets if necessary. Please type or print clearly.

1. Candidate's Personal Data

Name\_\_\_\_\_

Address\_\_\_\_\_

City/State/Zip Code\_\_\_\_\_

Telephone – Home \_\_\_\_\_ Business\_\_\_\_\_

IESNA Member#\_\_\_\_\_ Section\_\_\_\_\_

2. IESNA Section Offices Held

<u>Position</u>	<u>Year</u>
_____	_____
_____	_____
_____	_____

3. IESNA Section Committees Served

<u>Position</u>	<u>Year</u>
_____	_____
_____	_____
_____	_____

4. IESNA Section Administrative Contributions

<u>Position</u>	<u>Year</u>
_____	_____
_____	_____
_____	_____

5. IESNA Section Courses/Workshops Prepared, Conducted or Instructed

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